

From: [Steele, Rachel](#)
To: [Husen, William](#); [Kerler, Thomas](#)
Cc: [Ottesen, Jennifer](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Hilty, Michael](#)
Subject: Math 5571
Date: Friday, April 28, 2023 11:26:08 PM
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Good evening,

On Wednesday, April 12th, the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee reviewed a course proposal for Math 5571.

The Panel unanimously approved the request with two 5 recommendations:

- a. *Recommendation:* The Panel recommends including specific due dates for homework assignments and midterm/final examinations on the course calendar so that students can better plan their workload. They also suggest clarifying for students whether there will be a weekly homework assignment due during weeks when an exam is given.
- b. *Recommendation:* The Panel recommends that, in conjunction with placing deadlines on the course calendar, the department consider adding a late assignment policy to the syllabus.
- c. *Recommendation:* While the Panel understands that this course is focused on the mathematical underpinnings of machine learning and may not necessarily involve coding, they found it difficult to determine if students will need to have or obtain specific computer hardware or software to be successful in the course. If such equipment is needed, the Panel suggests adding those requirements to the syllabus.
- d. *Recommendation:* The Panel recommends that the department update the Mental Health Statement (syllabus pg. 4 under “Mental Health Statement”), as the name and phone number for the National Crisis/Suicide Hotline have changed. The most up-to-date statement can be found here: <https://ascas.osu.edu/curriculum/syllabus-elements>.
- e. *Recommendation:* The Panel recommends that the department use the most up-to-date version of the Student Life Disabilities Services statement (syllabus pg. 4 under “Statement about disability services”). An up-to-date statement can be found here: <https://ascas.osu.edu/curriculum/syllabus-elements>.

As a reminder, *recommendations* (in italics above) should be implemented when the course is next taught. Math 5571 will continue through the approval process; my office will advance it to the Graduate School.

Should you have any questions about the feedback of the Panel, please feel free to contact Jen Ottesen (faculty Chair of the NMS Panel; cc'd on this e-mail), or me.

Best,

Rachel



Rachel Steele, MA

(Pronouns: she/her/hers / Honorific: Ms.)

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